



Columbus Express Soccer Club

# Meeting of the Board of Directors

**Date: July 9, 2009 7:30 PM**

**Location: Columbus, IN**

Name	Signature	Present
President	Chip Orben	Yes
Vice President		
Secretary	Sean Deak	Yes
Treasurer	Andrea Davis	Yes
Registrar		
At Large	Jenny Carlson	Yes
At Large		

Others Present:

none



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# Meeting Minutes

Meeting called to order at 8:25 pm.

## Prior Meeting Minutes

1. April 2009 & May 2009 Board meeting minutes accepted and approved.

## Financial Report

1. Challenge Cup Review. Andrea reviewed the Challenge Cup. We accomplished significant savings from our budget cuts (i.e., competitive bids). The tournament was done for "a whole lot less" this year. T-Shirt sales were up by 284 (~\$1500). Non-profit tax credit was returned from the golf cart vendor.
2. Discussion on spoilage that occurred in the concession stand. Keep close checks on inventory.
3. Bank Account. Only item we owe right now is Heritage Fund. Balance is currently ~\$90,000.

## Board Resignations

1. Sean Deak. Resignation from the position of Club Secretary submitted and accepted.
2. Jenny Carlson. Resignation from the position of Member At Large submitted and accepted.

## Board Appointments

1. The following candidates were recommended by Chip to fill the current open Board positions:
  - Vice President, Sean Deak
  - Registrar, Jenny Carlson
  - Secretary, Theo Smith
  - Member At Large 1, Avril Schutte
  - Member At Large 2, Jane Ellen Watkins
2. Andrea moved to accept the appointments, Chip seconds, appointments passed.

## Commitment Night Recap

1. Discussion on how commitment night went and ways to improve.
2. Forms. Have adequate number of forms at the tables and a summary page for parents/players to take with them (outlining what to do next).
3. Website. Get forms ready early and to the website in a timely manner. Very last minute this year.



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4. Signs. Have informative signs up at tryouts.
5. Multiple players. Families with multiple players need only come to one night even if in different ages.
6. Uniforms. Jenny discussed how many years we are keeping the same uniform and benefits of it if the logo ever changes.
7. Regrouping? Discussed the possibility of regrouping commitment nights due to the increased number of players attending on certain nights. Balance the numbers with the teams/days.
8. Fees. Fees will be completed next year before tryouts
9. Positives. Chip noted the number of volunteers and the flow worked very well; parents commented as well. Andrea noted the positives from having a separate table to collect deposits.

## Fee Review

1. Presented and reviewed by Chip.
2. DOC fee. No DOC fee increase this year, because we are adding a DOC fund for expenses related to equipment, coaching education, etc. Capital fee was increased from \$40 to \$50 with \$5 of that going to this fund. Also, the \$50 allowance per team has been removed from the fees.
3. Coaches Stipend. Stipend has been added for travel/lodging related to games/tournaments. Maximum limit and reimbursement type.
4. P&R fees. Increased to \$32. Mark Jones wanted \$40, but Chip was able to limit to \$32.
5. Goalkeeper trainer. Changed to allow for only \$600 vs \$1000. Fee will come out of the Capital Fund.
6. Uniforms. Jenny noted we need to do a better job communicating that previous players did not need to purchase new uniforms.
7. Estimates. Also noted that we need to add in notes to members that fees are only estimates for tournaments. If a team participates in more tournaments, they are responsible for additional fees. (HS teams are allowed 2 showcase-level tournaments, state cup, and one additional tournament built into the fees).
8. Time. Chip noted that we still have time to tweak the HS numbers over the next few months.
9. Approval of U11-U14 fees. Chip proposed the U11-U14 fees. Motion entered, seconded, and unanimously approved.

## New Business

1. It was noted that members commented on how smoothly things went during tryouts / commitment nights.
2. Forms. Improvements are needed with the forms. Will work with Julie Orben.

## DOC Recognition

1. Chip proposed that we purchase a gift in the form of dinner/gas gift card to recognize his outstanding efforts with the Club. Motion entered, seconded and unanimously approved.

## Outgoing Letter

1. Discussion on coaches that may be leaving the Club
2. Discussion on developing an outgoing letter for any paid staff leaving the Club whether leaving on good terms or not.



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## **Performance Review / Evaluation of “Employees”**

1. Discussion on need for review & evaluation of Club Management & Staff. Ideas presented were a 360 eval. and various surveys.
2. To be discussed at a later date.

## **New Trainer**

1. Kenrick has secured the Hanover Girl's coach to train the HS level teams.

## **Deposit Issues**

1. Discussion on parents/players that have already committed to the Club verbally, written signature and check. Can they have their check refunded?
2. Andrea reported that there is no refund allowed on the deposit. She has sent a nice, extensive letter to the parents/players in these situations.

Meeting adjourned at 10:00 pm.

Next meeting is Tuesday, August 4th, 7:30 pm.