



Columbus Express Soccer Club

# Meeting of the Board of Directors

**Date: December 5, 2008 6:00 PM**

**Location: Duke Energy - Columbus, IN**

Name	Signature	Present
President	Chip Orben	Yes
Vice President		
Secretary	Sean Deak	Yes
Treasurer	Andrea Davis	Yes
Registrar	Julia Likens	Yes
At Large	Jenny Carlson	Yes
At Large		

Others Present:

Kenrick Ramirez (Girls DOC)



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# Meeting Minutes

Meeting called to order at 6:15 pm.

## Prior Meeting's Minutes

November 6 meeting minutes accepted and approved unanimously.

## Finance Review

1. Andrea discussed the process of how fees are being sent to the club. The main concern is with the payments that are coming in as cash. She will look into different options for the coming seasons (e.g., managers collect and then send in a check, managers with receipt book, etc.)
2. Flat Fee Structure. Andrea and Chip will be researching and modeling a flat fee structure. Everyone agrees this is a better way to handle fees versus a structured breakdown. The advantages are that we can set definite collection (due) dates, and we are less dependent on expense changes beyond our control. Chip and Andrea will break this all down with particular attention to ensuring we have all expenses covered. Julia stressed the need for this to be completed by the end of June
3. Current Fee Structures. Critically important the HS fee structure is completed as soon as possible. Chip presented revised structure reflecting changes in referee fees (U17+ has only 6 league games) and Park & Rec fees. Chip moved to approve HS fees, Julia seconded, passed unanimously. HS fee deadline will be Dec. 15. Andrea recommended that fees are mailed directly to her at the Club mailbox. Chip and Andrea will review U9 - U14 fee structures and finalize those ages soon.
4. Reminder to build in goalkeeper training (Roger Wicker) fees into the fee structure.

## Scholarships

High deadline is December 5. Andrea has currently received about ten applications. Deadline has been extended for an additional week for the newly-formed U16 girls team.

## Uniforms

1. Jenny reported that all logo design/applications will now be done in-house at Soccer Village. This will avoid problems with logo delays.



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2. Ordering module is still open for all ages.
3. Spirit-wear is still in the process. No purchasable items available yet from Soccer Village. Discussion on using logo on other clothing items from other vendors. Jenny wasn't sure if Soccer Village owned all rights to applying our logo to clothing items. Coaches' products still in the process and be paid for using Adidas credits.
4. Jenny reported that there were no complaints heard from players or parents concerning the new uniform style (adidas). All comments were positive.

## State & Challenge Cup

1. Discussion on which dates we would like to host. Revenue will be less on any weekend due to splitting of the tournament weekends. Challenge Cup weekend (June 5-7) will be the busiest, but we may have more difficulty attracting volunteers later in the season. Chip recommended that we determine our financial break point and decide whether it is worth hosting Cup games.
2. Discussion on profitability of hosting Cup games. Andrea recommended that we approach IYS for more compensation. Most believed that IYS wouldn't budge, but recommended that we at least bring it up to IYS.
3. Discussion on expenses that affect profitability. Previously there were no charges from Park & Rec, but because of their current financial situation, Andrea was concerned about the need to pay Park & Rec overtime. Chip reported that Park & Rec has does little once the fields are finished - most of what they do can be done during their regular schedule. Chip recommended that we restrict the number of fields available for games to accommodate less volunteers. Discussion on re-evaluating past expenses by seeking competitive bids, decreasing the number of golf carts, holding IYS responsible for all of their golf carts, etc.
4. Discussion on adding profitability. Adding other vendors (within IYS restrictions), additional concession stand, better T Shirt selections, and securing additional sponsors. Recommended discussing concessions with Chris Schwartz.
5. Purpose of hosting Cup games. Primary purpose was exposure for the Club and community and to have a place for our teams to play locally.

## Team Rosters

1. Kenrick reviewed current team rosters and coaches. Andrea and Julia compared players paid vs not paid vs scholarship.
2. Kenrick discussed coaching structure and presented his ideas and plans for moving forward on the coaching side. He also provided an update on the coaches for the younger aged teams.

## Website



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1. Website additions. Add dynamic ability to various pages to be updated periodically by Board Members, etc. Add U13 girls team picture/award/summary.
2. Website Corrections. Update information on FAQs page to reflect Club updates. Kenrick provided this guideline in an e-mail.

## **By-Laws**

1. Sean and Chip will review and finalize rough draft during the week of December 15.
2. Kenrick stressed the importance of good structure/organization from the Board to provide good leadership to the rest of the Club.

## **Academy Review**

U10 will be participating in tryouts in June. U9 will be open registration and can be posted on the website for Spring 2009 as well.

## **Capital Projects**

1. Chip reported that we are moving forward with the fence along the south end of the parking lot.
2. Andrea will be giving Chip a check for Parks & Rec tonight.

## **Recognition**

Chip and the Board recognized and commended Kenrick on all of his work with the Club. Special attention was made to his promotion of the Club and his positive direction.

## **Other Business**

1. Andrea presented the goal of pushing our club forward to becoming a regional club - one that players and coaches look at from a five-county wide area. Attention was brought to Shelbyville, Seymour, Jennings County, Batesville and Greensburg.
2. Open Board positions. Will be addressed as soon as the By-Laws are reviewed and approved.

## **Next Meeting**

Thursday, January 8, 7:00 pm

Meeting adjourned at 10:15 pm